



Parent/Carer Handbook



A step-by-step guide to starting our school



It's great news that your child will be starting at our school. Thank you for selecting us.

We now need some information from you

Please follow the steps in this Parent / Carer Handbook and hand in your completed forms to the school.

Answering your questions

On page 9 is 'Key Information' and pages 10-12 are answers to questions that we are frequently asked. If you have any questions that are not answered here, please contact the school office on 01969 623187 and we will be happy to help.

Policies and term dates

Page 13 has details of some important policies you need to know about and page 14 has term dates.

STEP 1: Admission Form for Leyburn Primary School

Child's Surname:	Child's Forename:
Preferred Forename:	Middle Name:
Date of Birth:	Gender: Male / Female
Home Address:	
Postcode:	Home Telephone Number:
<p>In case of emergency, it may be necessary for the school to contact parents/carers during school hours. Please ensure that the person you have added as a contact knows that you have given their information to us and why. Please provide an email address as we use email to send newsletters and other information home.</p>	
Parent(s)/Legal Guardian with whom the child lives	
Mother's name:	Father's name:
Address:	Address:
Home number:	Home number:
Mobile no:	Mobile no:
Email:	Email:
Workplace name (if applicable):	Workplace name (if applicable):
Workplace number:	Workplace number:
Other emergency contacts	
Name:	Name:
Relationship to pupil:	Relationship to pupil:
Address:	Address:
Home number:	Home number:
Mobile number:	Mobile number:

Please give details of any further information you may wish to give about your child or family circumstances (including court orders, access and contact):

If your child has brothers or sisters already in this school, please give details below

Name:

Name:

Name:

School Meals

Would you like your child to have school meals? Yes / No

Are you entitled to claim free school meals for your child? Yes / No

If you would like to claim free school meals, you do so via this link <https://www.northyorks.gov.uk/free-school-meals>

Dietary Needs / Requirements:

Please give us details of specific conditions requiring special consideration, e.g. if your child requires a special diet due to a food allergy. This must be accompanied by a letter from a doctor. Without this confirmation we are unable to order specific ingredients for school meals.

Ethnic Group:

Religion:

Home Language:

Does your child speak any other languages, if so please state:

How does your child usually travel to and from school? (please circle)

walk

bicycle

car

taxi

school
bus

car share

Other (please state):

Service Family (Forces): Yes / No

Any other information you wish to share:

Signature (Parent/Carer):

Date:

STEP 2: Medical information Form for pupils at Leyburn Primary School

As part of our medical and first aid procedures, please complete the following form and return it to school as soon as possible.

Child's name:

Doctor's surgery:

Surgery telephone number:

Does your child wear glasses? Yes / No

Does your child have any problems with hearing? Yes / No
If yes, please give details here

Does your child suffer with eczema? Yes / No

Does your child suffer with Asthma? Yes / No

If yes:

Does your child carry their own inhaler? Yes / No

Can your child self-administer their inhaler? Yes / No

I understand that my child must have a working, in-date and sufficiently full inhaler, clearly labelled with their name and that this will be kept in school.

Does your child have any other allergies? (E.g. bee stings, nuts etc.) Yes / No
If yes, please give details of any medication:

Can we apply plasters to your child if necessary? Yes / No

Are there any other medical conditions we should be aware of? Please give details.

If there are any changes in your child's medical conditions, it is essential that you inform us immediately. Failure to do so could result in your child's health being adversely affected. This is your responsibility.

Signature:

(parent / carer)

Date:

STEP 3: Parental permissions and agreements at Leyburn Primary School

Photography and video

Guidance from North Yorkshire County Council advises schools to allow parents to exercise their right to choose whether their child can be videoed or photographed. As a school we welcome the opportunities to celebrate our school and its pupils, and hope that you will too. There may be occasions when we will arrange photography for school purposes, i.e. displays or to publish on the school's website etc. Therefore, we would request that all parents complete the permission slip below which **will apply to your child whilst they are attending this school**. If at any time individual parents change their mind and do not wish their child to be photographed or videoed, then they can, of course, contact the school office.

I would like to assure you that any photographs taken of your child would only be used in official publications, e.g. local newspapers, within school itself or on our school website/prospectus. Please note that we do allow videoing of all school productions, unless there are Performing Rights restrictions attached to the production, in which case parents would be informed in the initial letter.

We do allow parents to take photos at school events, e.g. concerts, sports events. However, in accordance with the Data Protection Act 2018, parents must not post images including children other than their own, on social media or share them with the media, e.g. newspapers, television.

I consent to my child appearing in photographs used in connection with the school and its activities: Yes / No

I give permission for my child to appear in school productions that may be videoed: Yes / No

Child's name:

Signature:

(parent / carer)

Date:

Online safety

Using the internet is part of everyday life now and an important part of every child's education. We all do all we can to keep children safe in school by having a filtering system that restricts access to inappropriate material, and by teaching children how to use the internet responsibly and safely. It is impossible to block everything that may be unsuitable and so our focus is on helping children to understand the risks in being online and to become responsible users of technology. To work towards this, children are taught aspects of online safety in all year groups. Part of this teaching is based around our rules for safe use of the internet. These are discussed with each class every term in lessons and displayed in each classroom. We also revisit them regularly.

We want the children to know that school and home are working together so we ask you to discuss these rules with your children – you may want to adapt them for home. We ask you to sign the online safety permission form after you have talked about the rules with your child. If you have any concerns about your child using the internet at school or at home, we can provide you with further advice and information.

Rules for Responsible Internet Use: please discuss these with your child

The school has computers with internet access to help your learning. These rules will help you use the internet safely.

- I will only use my own login or my class login.
- I won't look at other people's files.
- I won't bring in USB drives or any other form of data storage from outside school.
- I will ask permission from a teacher before using the internet.
- I will only e-mail people I know or that my teacher knows about.
- All the messages I send will be polite and responsible.
- I will never give my name, address, telephone number or e-mail address to anyone over the internet.
- I will tell my teacher if I come across something that makes me feel uncomfortable or I think I should not have found.
- I know that the school may check my computer files and will know the internet sites I visit.
- I will not play games on the internet that might upset other children or that my teacher doesn't like.
- I will tell a grown up in school if someone is using a site I don't like.
- I will search sensibly and safely for things on the internet.
- I won't click on any pop-ups or adverts as they may infect the school computers with viruses.

I understand that I may not be allowed to use the internet in school if I break these rules. Any misuse will be recorded and may be reported to the appropriate authority.

Child's name:

Signature:

(parent / carer)

Date:

STEP 3: Parental permissions and agreements at Leyburn Primary School

Pupils and Parents Privacy Notice—General Data Protection Regulation (GDPR)

This Privacy Notice has been written to inform parents and pupils of Leyburn Primary School about what we do with your personal information. This Notice may be subject to change.

Leyburn Primary School is a 'Data Controller' as defined by Article 4 (7) of GDPR. This means that we determine the purposes for which, and the manner in which, your personal data is processed. We have a responsibility to you and your personal data and will only collect and use this in ways which are compliant with data protection legislation.

The school has appointed Veritau Ltd to be its Data Protection Officer (DPO). The role of the DPO is to ensure that the school is compliant with GDPR and to oversee data protection procedures. Veritau's contact details are: Information Governance, Veritau Ltd, County Hall, Racecourse Lane, Northallerton, DL7 8AL schoolsDPO@veritau.co.uk 01609 532526

The categories of information that we collect, hold and share include the following:

- Personal information of pupils and their family members e.g. name, pupil number, DOB and address
- Educational attainment
- Free school meal eligibility
- Attendance information
- Assessment information
- Behavioural information
- Safeguarding information

We will also process certain 'special category' data about our pupils including:

- Relevant medical information- please note that where the pupil has a severe allergy or is thought to be at risk of needing emergency care for a medical issue then this will be shared with all the staff. We may do this in the form of photo identification in the staff room to ensure that all staff are aware of the issues should an emergency situation arise
- Special Educational Needs and Disabilities information
- Race, ethnicity and religion

We use the information we collect:

- to support pupil learning
- to monitor and report on pupil progress
- to provide appropriate pastoral care
- to assess the quality of our services

Any personal data that we process about our pupils and parents is done so in accordance with Article 6 and Article 9 of GDPR: Our legal basis for processing your personal data, in line with Article 6(1)(c) include:

- Education Act 1944,1996, 2002
- Education and Adoption Act 2016
- Education (Information About Individual Pupils)(England) Regulations 2013
- Education (Pupil Information) (England) Regulations 2005
- Education and Skills Act 2008
- Children Act 1989, 2004
- Children and Families Act 2014
- Equality Act 2010
- Education (Special Educational Needs) Regulations 2001

We also process information in accordance with Article 6(b) and Article 9(2)(g) as part of the official authority vested in us as Data Controller and for reasons of substantial public interest. This is in pursuance with Schedule 1(6)(1) of the Data Protection Act 2018. Such processing, which is not mandatory but is considered to be in our pupils' interests, include:

- School trips
- Extra-curricular activities

Whilst the majority of pupil information you provide to us is mandatory, some of it is provided to us on a voluntary basis. When we do process this additional information, we will ensure that we ask for your consent to process this.

Much of the information we process will be obtained directly from you (pupils and parents). We will also process information received from:

- Department for Education (DfE)
- Local Education Authority (North Yorkshire County Council)
- Previous schools attended

We routinely share pupil information with:

- schools that the pupils attend after leaving us
- our Local Education Authority (North Yorkshire County Council)
- the Department for Education (DfE)
- National Health Service bodies

For more information on information sharing with the DfE (including the National Pupil Database and Census) please go to: <https://www.gov.uk/government/publications/national-pupil-database-user-guide-and-supporting-information> We will not share any information about you outside the school without your consent unless we have a lawful basis for doing so.

Leyburn Primary School will keep your data in line with our Information Policy. Most of the information we process about you will be retained as determined by statutory obligations. Any personal information which we are not required by law to retain will only be kept for as long as is necessary to fulfil our organisational needs.

Under GDPR parents and pupils have the following rights in relation to the processing of their personal data:

- to be informed about how we process your personal data. This notice fulfils this obligation
- to request access to your personal data that we hold, and be provided with a copy of it
- to request that your personal data is amended if inaccurate or incomplete
- to request that your personal data is erased where there is no compelling reason for its continued processing
- to request that the processing of your personal data is restricted
- to object to your personal data being processed

If you have any concerns about the way we have handled your personal data or would like any further information, then please contact our DPO on the address provided above.

If we cannot resolve your concerns you may also complain to the Information Commissioner's Office (the Data Protection Regulator) about the way in which the school has handled your personal data. You can do so by contacting:

First Contact Team
Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow Cheshire
SK9 5AF
casework@ico.gsi.gov.uk // 03031 231113

Key information

School times (all year groups)

Morning session	9.00am to 12.00pm (doors open from 8.45am)
Morning break	10.30am to 10.45am
Lunchtime	12 – 1.05pm
Afternoon session	1.05pm to 3.35pm
Afternoon break	2.15pm – 2.30pm

Wraparound care

We do not currently offer wraparound care. There are several childminders in the area who we can put you in touch with.

Arrivals and departures

Parents should be aware that supervision cannot be guaranteed before 8.45am when the school gates and doors are opened and so children should not arrive before this time. The school day begins at 9am and all children should be in class by this time ready to start their lessons.

Parents are asked to arrive promptly at the end of the day to collect their children. If there is an emergency which means you will be late, please ring the school and let us know.

Children should not use any school play equipment or adventure playground before or after school.

Uniform

We have a school uniform and encourage our children to wear it with a sense of pride. All clothing should be labelled with your child's name. Our uniform can be purchased online from www.school-shop.co.uk.

Our uniform is:

- Royal blue jumpers/sweatshirts/cardigans (with or without school logo)
- Royal blue or pale blue polo shirts
- Grey trousers, skirt or pinafore dresses
- Summer – blue gingham checked dresses or grey shorts
- Dark coloured school shoes should be worn that are secured over the front and back.

Outdoor clothing

We are very fortunate with the wonderful outdoor space we have at Leyburn Primary School and we endeavour to use it as much as possible. The outdoor environment is used to support teaching across the curriculum and so children should bring an outdoor coat each day. We also ask that a named spare set of shoes (that can get muddy) or wellies be left at school.



P.E.

Pupils should come to school in their PE kit on their allocated PE days. We do not allow football strips.

Indoor PE kit

- Plain white T-shirt
- Plain, black shorts (children can wear tracksuit bottoms over the top)
- Plimsols or non-marking trainers

Outdoor PE kit

- Plain white T-shirt
- Plain, black shorts or black/dark blue tracksuit bottoms
- Sweatshirt
- Trainers

Food in school

School meals

Our school meals are prepared using fresh ingredients with choices ranging from traditional roast dinners to pasta dishes and curries. Children choose their meal each morning. Water is available at every meal.



Children are encouraged to be independent by collecting their own meal, carrying it to their place and clearing away afterwards. We encourage children to try new things, with a particular emphasis on trying fruit and vegetables. The cost is £2.48 per meal, which is payable through ParentPay. Children in Key Stage 1 are currently all eligible for a free school meal.

Frequently asked questions

Here are our answers to what we find are the most frequently asked questions. If you have any further questions that are not answered here, please contact the school office and we will be happy to help.

Absence

Leyburn Primary School is committed to providing an education of the highest quality for all its pupils and recognises this can only be achieved by supporting and promoting excellent school attendance for all. This is based on the belief that only by attending school regularly and punctually will children be able to take full advantage of the educational opportunities available to them. High attainment depends on good attendance.

Therefore, it is vital that your child attends school regularly and punctually. We aim for a minimum of 96% attendance from all children. If your child is absent from school due to illness, please phone the school with the reason. If we do not hear from you by 9.30am each day, we will phone you to check that your child is safe. Please note that we have a duty to do so under Child Protection regulations.

Punctuality

Lateness is very disruptive for your child and the class so please be prompt at the beginning of the school day. All late marks are recorded and regular lateness, as well as poor attendance, may be referred to the Educational Welfare Officer.#

North Yorkshire County Council, as the Local Education Authority, may fine parents who take term time holiday, are persistently late or absent from school. The registers will close at 9.15am and 1.15pm. Any pupil who arrives after the closing of the register will count as late.

Attendance

The Government has stated that once a child's attendance figure reaches 90% they are classed as persistently absent. This equals nineteen school days, so please help your child by ensuring they are in school unless there is valid reason for their absence.

Holidays

Amendments to the Education (Pupil Registration) (England) Regulations 2006, which came into force on 1 September 2013, remove all reference to 'family holidays' as well as the statutory threshold of 'ten school days'. The amendments make clear that head teachers may not grant any leave of absence during term time unless there are exceptional circumstances.

Free School meals

Some children may be entitled to free school meals if their family meets the criteria. If you think you are entitled to free school meals, please ask at the school office for a form or use the web link in the form on page 4.

Packed Lunches

Children may bring a healthy packed lunch instead of having a school cooked dinner. As we have children in school with allergies, we ask that packed lunches do not contain nuts and, as part of our commitment to healthy eating, we do not allow fizzy drinks or sweets. Lunch boxes should be clearly labelled with your child's name.

Drinks

Children should bring a named water bottle to school each day and take it home each afternoon to be cleaned.

Snacks

Children are welcome to bring in a healthy snack such as a piece of fruit for morning break. All children in our Foundation Stage / Key Stage 1 classes receive a free piece of fruit each day as part of the national fruit scheme. Please note that sweets are not allowed in school and biscuits are not allowed at breaks.

Child Protection and Safeguarding Children

Leyburn Primary School is committed to ensuring the welfare and safety of all children in school. All North Yorkshire schools, including Leyburn Primary School, follow the North Yorkshire Safeguarding Children Partnership procedures.

The school will, normally, endeavour to discuss all concerns with parents about their child/ren. However, there may be exceptional circumstances when the school will discuss concerns with Social Care and/or the Police without parental knowledge (in accordance with Child Protection procedures). The school will, of course, always aim to maintain a positive relationship with all parents.

The school's child protection policy is available on the school website.

School will consider every application for a holiday in term time individually, whilst paying heed to the statutory regulations. In line with these amendments, our policy is NOT to grant leave of absence for a holiday other than in the most exceptional circumstances. All school holiday dates are published to parents one year in advance. If you do need to go away in an emergency, there are forms to complete at the school office, and these should be completed in advance.

Clubs and Activities

We offer a range of lunchtime and after school clubs for our pupils. Look out for further information about the different clubs available each term in our school newsletter. Various activities are also offered by external providers over the year at a cost to the children. Recent clubs have included:

- football
- choir
- mindfulness
- science
- multi sports

Children can also learn to play a variety of musical instruments through peripatetic teachers.



Jewellery

Jewellery is not allowed except for a watch and one pair of stud earrings. If your child wants to have their ears pierced during the summer holidays, please arrange it for the beginning of the break because pierced ears take six weeks (and sometimes longer) to heal.

Educational visits and visitors

These visits and visitors are an enhancement to the school's curriculum and we rely on our partnership with parents to help us provide the best learning opportunities for the children in our care.

The educational value of all proposed activities as well as the health and safety of the children is carefully considered by staff. Voluntary contributions towards the cost of these visits will

be requested from each participating family. Each visit / activity will only take place if sufficient voluntary contributions are received to enable us to fund it. If the visit / activity goes ahead, all relevant children will participate whether or not their parents have made a voluntary contribution. If the shortfall of voluntary contributions is so great that the visit / activity cannot proceed, all monies will be returned to parents.



Parental permission is always sought before any educational visit takes place. If we are playing a sport at another venue, we will try to arrange transport – but it may involve children sharing lifts in other parents' cars. We will always inform you of the arrangements. We will ensure that children are brought back to school, but it is the parents' responsibility for ensuring that appropriate arrangements are made for your child to get home from school.

Collective worship

We hold a daily act of collective worship. Themes are broadly of a Christian nature as well as acknowledging the major religious festivals of others and important dates in the year. Collective Worship is a time when we show respect for others, share our feelings and beliefs and come together as a whole school community.

Homework

All children have regular homework. This may be reading, spellings, times tables to learn, work to complete or research to do. We are aware that many children have activities that they attend outside of school and so we aim to give a few days for homework to be completed. There is lots of information available on our website to help you support your child with the curriculum and their learning at home.

Special Educational Needs

We are committed to a broad and balanced curriculum for all our pupils. We discuss any support plans with parents and provide regular feedback on progress. Your child's class teacher, the SENDCo and Headteacher will work closely with you as parents to ensure that a manageable and achievable plan can be put in place for your child.

External agencies may need to be consulted on some occasions but only with prior consent from parents. The needs of your child will be clearly identified and outcomes and targets will be set and reviewed regularly with the child, parents/carers and professionals (within school and from outside agencies).

Charging and Remissions policy

We are committed to giving every child as many opportunities as possible. We have to charge for some of these, e.g. residential visits, instrumental music lessons, transport for various activities. The Governing Body have set general principles for the costs of such activities.

These are that:

- Parents will be given clear information about the cost of visits in good time.
- The school will operate a savings system for any parent who requests it.
- Parents will be encouraged to discuss any difficulty in paying with the Headteacher (these discussions will be confidential).

Parents can request to see the full Charging & Remissions policy at any time and it is published on the school's website. It is hoped that parents will be prepared to make the necessary voluntary contributions towards these activities. If this causes difficulties, we hope you will contact the school.

Emergency arrangements

As many teaching staff do not live near the school, it is possible that when road conditions are difficult or there are disruptions to public transport, they may be unable to reach school on time. If there is bad weather, please do not leave your child at the school or send them off to school before you check that there is someone here to receive them.

Announcements will be made by text, emails and via local radio stations.

You can also check the North Yorkshire County Council website for school closures.

Illness and Medicine in School

When your child starts school, you will be asked to fill in various forms to ensure that we have all the information we need to support your child in school.

Although we do the best we can, there is no comfortable and quiet place for children who are ill in school. Therefore, if your child becomes ill, parents (or the nominated emergency contact) will be informed by telephone to make arrangements for the child to be collected from school by a responsible adult.

Children who are suffering from routine short-term ailments such as coughs and colds should be kept at home if they are too unwell to attend school. Children with sickness and/ or diarrhoea should not be in school until 48 hours after their last bout of sickness or diarrhoea.

If an accident occurs in school that requires immediate medical attention, parents are contacted and the child is taken to Accident and Emergency.

Administering prescription medicines to children is the responsibility of parents not the school. Where it is essential that a child takes medicine during the day and a parent cannot be available to administer the medicine, a form is available from the office which needs to be signed by a parent/carer and on which we ask you to provide full instructions for the administration of any medicine. All medicines must be clearly labelled with the child's name and the dose. Staff are only allowed to administer prescription medicines.

Children are expected to carry and be responsible for their own asthma inhalers. Any other medication is stored securely in school.

Working with parents at Leyburn Primary School

Leyburn Primary School is a very happy and friendly school. We aim to work in partnership with parents, carers and the local community to give children the best possible education. You are your child's first and most important educator. We value and appreciate the important role you have to play in supporting your child in developing a positive attitude to school and learning. Schools cannot educate children alone. We need your support.

Your support for your child's education is crucial to their progress. Please tell us if there are any adjustments we need to make to help you support your child, for example: letters in large font; letters in different languages; wheelchair access; explaining things over the phone; a discussion with a school colleague of the same gender.

We work hard to develop links with parents and carers. Parents are welcome to call in to school if they have a concern. The class teacher or Headteacher may be able to see you immediately or, because of teaching commitments, you may be asked to make an appointment. There is also the opportunity each term for a formal meeting where you are welcome to meet with your child's teacher, discuss your child's progress and view their work.

For your reference, our website has curriculum information and we also produce a fortnightly newsletter to keep you informed about important information and events. Parents are invited into school for open afternoons, concerts and plays. Parents are very welcome at our wide range of sports events.

We take pride in the diversity of our school community and value the contributions made by all. Anyone wishing to help in school is asked to contact their child's teacher. As part of our child protection procedures, we may ask parents who regularly help in school to be checked by the Disclosure and Barring Service.

Contacting Parents

We use text, email and Class Dojo as ways of communicating with parents. It is important to inform the office of any amendments to contact details including e-mail addresses and mobile phone numbers.

ParentPay is the secure online payment system used by parents for paying for dinner money, school visits swimming etc.

Website

Most important information is on the website. This is regularly updated so please keep looking on it for news and upcoming events.

Policies

For a school to offer high quality education and care, it needs policies. Policies help develop and define a set of consistent rules, regulations, procedures and protocols.

Policies are also useful to parents. For example, a prospective parent might wish to view a school's behaviour policy or special educational needs policy before deciding whether to apply for their child to attend the school.

At Leyburn Primary School we believe policies are vitally important and help us to create standards of quality for learning and safety, as well as expectations and accountability. If you want to know what policies we have, you can call the school office or visit the school website www.leyburn.n-yorks.sch.uk.

Key policies

- Some of our key policies are:
- Admissions
- Attendance
- Behaviour
- Charges and Remissions
- Child Protection and Safeguarding
- E-Safety
- Equality
- Formal Complaints Procedure
- SEND

Behaviour

Within school, some rules are essential; these are mostly matters of common sense to ensure the safety of the children. The emphasis in the school is to praise good behaviour, attitude and effort and increase children's awareness of the need to make a positive contribution to their community. When sanctions are necessary, they will be appropriate to the child and the incident.

Our school uses Restorative Practice and Emotion Coaching as these underpin our relational approach to supporting appropriate behaviour by all.

Standards of behaviour are high but where problems arise, they are dealt with initially by the class teacher or teacher on duty in an appropriate manner. Bullying, in any shape or form, is unacceptable and is dealt with swiftly when teachers are aware of it. A copy of the school behaviour policy is available on our website.

Term dates 2021 - 2022 at Leyburn Primary School

	AUGUST 2021	SEPTEMBER 2021	OCTOBER 2021	NOVEMBER 2021	DECEMBER 2021	JANUARY 2022
Monday	2 9 16 23 30	6 13 20 27	4 11 18 25	1 8 15 22 29	6 13 20 27	3 10 17 24 31
Tuesday	3 10 17 24 31	7 14 21 28	5 12 19 26	2 9 16 23 30	7 14 21 28	4 11 18 25
Wednesday	4 11 18 25	1 8 15 22 29	6 13 20 27	3 10 17 24	1 8 15 22 29	5 12 19 26
Thursday	5 12 19 26	2 9 16 23 30	7 14 21 28	4 11 18 25	2 9 16 23 30	6 13 20 27
Friday	6 13 20 27	3 10 17 24	1 8 15 22 29	5 12 19 26	3 10 17 24 31	7 14 21 28
Saturday	7 14 21 28	4 11 18 25	2 9 16 23 30	6 13 20 27	4 11 18 25	1 8 15 22 29
Sunday	1 8 15 22 29	5 12 19 26	3 10 17 24 31	7 14 21 28	5 12 19 26	2 9 16 23 30

	FEBRUARY 2022	MARCH 2022	APRIL 2022	MAY 2022	JUNE 2022	JULY 2022
Monday	7 14 21 28	7 14 21 28	4 11 18 25	2 9 16 23 30	6 13 20 27	4 11 18 25
Tuesday	1 8 15 22	1 8 15 22 29	5 12 19 26	3 10 17 24 31	7 14 21 28	5 12 19 26
Wednesday	2 9 16 23	2 9 16 23 30	6 13 20 27	4 11 18 25	1 8 15 22 29	6 13 20 27
Thursday	3 10 17 24	3 10 17 24 31	7 14 21 28	5 12 19 26	2 9 16 23 30	7 14 21 28
Friday	4 11 18 25	4 11 18 25	1 8 15 22 29	6 13 20 27	3 10 17 24	1 8 15 22 29
Saturday	5 12 19 26	5 12 19 26	2 9 16 23 30	7 14 21 28	4 11 18 25	2 9 16 23 30
Sunday	6 13 20 27	6 13 20 27	3 10 17 24	1 8 15 22 29	5 12 19 26	3 10 17 24 31

- Bank Holiday
- School Holiday
- Professional development/training days

Pupils must be taught for a minimum of 190 days. The number of term days shown is 192. Three recommended professional development (PD) days for teaching staff have also been highlighted; pupils will not attend on these days. Schools will need to identify a further two PD days from the calendar. Please could you send your remaining two PD days to the Education Office, Harrogate via Email: schoolwelfare@northyorks.gov.uk when you have agreed them.

We look forward to welcoming you to Leyburn Primary School.